

CHECK LIST



Personal Account Opening

Customer Name:	Date:
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Forms to Sign:

- □ Personal Account Application Form.
- Debit Card(s) Processing Form.
- □ Signature(s) Registry Form.
- □ W-8BEN Form (For each signer).
- □ W-9 Form (For each signer).
- □ Limit Share my Personal Information.
- □ BI Online Service Request.
- Personal Account Agreement.
- □ Personal Account Disclosures, Terms and Conditions.
- □ Electronic Signature Agreement.

Documents to be Submitted:

- Color copy of two valid photo identifications (Identity Card and Passport) of the account holder and authorized signatory.
- Water, electricity or phone bill with residential address proof (No more than 90 days of validity) of the account holder(s) and authorized signatory.
- Income proof or employment certification (No more than 90 days of validity) of the account holder(s) and authorized signatory.
- Bank, Commercial or Credit Card Reference of the account holder(s) and authorized signatory.

Customer Signature

Date: