



***Individual Account Opening
Required Documents Checklist***

Individual Account:

- ☐ Complete and sign form Account Opening Personal Accounts.
- ☐ Debit Card (s) processing.
- ☐ Complete and sign signature registry form.
- ☐ One (1) color copy of two (2) valid identity documents and photo (Identity card and passport).
- ☐ Copy of a receipt for water, electricity or phone or any other statement that shows your (not more than ninety (90) days of validity) residential address.
- ☐ Income certification or job letter (not more than ninety (90) days of validity).
- ☐ One (1) banking or commercial reference, also serves as a reference credit card (physical not more than ninety (90) days of validity).
- ☐ Complete and sign Form W-8BEN (for each signer when applicable).
- ☐ Complete and sign Form W9-(SP) (for each signer when applicable).
- ☐ Complete and sign format Know Your Customer_IA (Individual Account).
- ☐ Complete and sign Format Limit Share My Personal Information.
- ☐ Complete and sign BI Online Service Request format.
- ☐ Sign in signal reception and acceptance the Schedule of Rates, Fees and Commissions of the Bank.